

# ***Report to the Audit and Governance Committee***



**Epping Forest  
District Council**

***Report Reference: AGC-017-2015/16***

***Date of meeting: 31 March 2016***

**Portfolio: Governance & Development Management**

**Subject: Reports from the External Auditor**

**Responsible Officer: Bob Palmer (01992 564279)**

**Democratic Services: Gary Woodhall (01992 564470)**

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## **Recommendations/Decisions Required:**

**(1) To consider and note the reports of the external auditor.**

## **Executive Summary:**

This Committee has within its Terms of Reference the considering of reports made by the external auditor.

The first report is the Audit Plan for 2015/16, which summarises the significant risks that impact on the audit and the key outputs from the audit. There are detailed sections setting out the scope of the audit, providing a risk assessment and the audit timetable.

The second report is the Planning Letter for 2016/17, which sets out the proposed fee and audit arrangements.

The final report is the Grant Claims and Returns Certification Report, which was previously circulated to Members of the Committee.

## **Reasons for Proposed Decisions:**

To comply with the Committee's Terms of Reference and ensure the proper consideration of these reports.

## **Other Options for Action:**

There are no other options for action.

## **Report:**

1. The reports will be presented to the Committee by Ms Zoe Thompson, Engagement Lead.

## **Resource Implications:**

Sufficient allowance was made in the original estimates for 2016/17 to cover the fees for the 2015/16 audit year and so no additional resources are required.

## **Legal and Governance Implications:**

There are no legal implications or Human Rights Act issues arising from the

recommendations in this report.

**Safer, Cleaner, Greener Implications:**

There are no implications arising from the recommendations in this report for the Council's commitment to the Nottingham Declaration for climate change, the corporate Safer, Cleaner and Greener initiative or any Crime and Disorder issues within the district.

**Consultation Undertaken:**

None.

**Background Papers:**

None.

**Risk Management:**

The documents identify areas of risk that the external auditors will address as part of their work.

# Due Regard Record

This page shows **which groups of people are affected** by the subject of this report. It sets out **how they are affected** and how any **unlawful discrimination** they experience can be eliminated. It also includes information about how **access to the service(s)** subject to this report can be improved for the different groups of people; and how they can be assisted to **understand each other better** as a result of the subject of this report.

S149 Equality Act 2010 requires that due regard must be paid to this information when considering the subject of this report.

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<b>Date / Name</b>	<b>Summary of equality analysis</b>
16/03/16  Director of Resources	The report relates to the work conducted by the external auditor and has no equality implications.